

## **Apollo Beach Garden Club, Inc.**

### **A Not for Profit Corporation**

#### **By-Laws**

##### *Article I*

#### **Object and Mission of the *Apollo Beach Garden Club, Inc.*:**

The Object of the corporation is to enrich outdoor garden experiences through *education* programs, public awareness, experts and a community garden.

The Mission is for residents of Apollo Beach and the South Shore community to learn how to grow various endemic, epiphytic, edible and Florida-friendly plants. In addition to understanding the significance of local environmental issues and **regenerative** efforts.

##### *Article II*

#### **Membership:**

- Section I. Membership is open to all Apollo Beach, South Shore residents, and other citizens interested in gardening who have paid the membership fee. Guests are welcome for one meeting before becoming a paid member.
- Section II. Dues shall be set as described at the Annual Meeting of the Apollo Beach Garden Club, Inc.
- Section III. Annual dues will be \$15.00 (\$25.00/couple) payable by the *May* meeting yearly. Dues will not be prorated.

##### *Article III*

#### **Officers:**

The Executive Board shall consist of a minimum of 7 officers to include President, Secretary, Treasurer, two Directors, the immediate Past President; ***Community Forest Garden Coordinator***; and a ***non-voting*** liaison of the Hillsborough County Parks and Recreation Department. **It is preferred the members of the Board are full-time residents of Apollo Beach or surrounding areas.**

Election of officers will take place at the annual meeting by a majority vote of the membership present. ***An e-mail ballot may be request 3 weeks in advance of the September annual meeting.*** The term of office will be two years unless re-elected.

A vacancy may be filled by an appointment of the President.

##### *Article IV*

#### **Duties of the Officers:**

**President:** Presides over meetings, represents the Apollo Beach Garden Club, Inc. (Club) at community functions or Club business, and serves as Past President for one

year following the end of their term. Submits an Annual Report to the Department of State.

**Secretary:** Shall record the minutes of each meeting, be custodian of all records, handle the Club's correspondence, and notify the media of Club events.

**Treasurer:** Will have the responsibility of handling the Club's funds and accounts and present reports of the same at each meeting; collect dues, pay out funds as directed by the Club, and prepares a monthly financial report and yearly report for the Annual Meeting. Submits report to IRS *and the State of Florida*. Submits financial report for yearly audit.

**Directors:** Two members will be elected to complete the Board. Their responsibilities will be assigned by the President and needs of the Club. One member will chair the Nominating Committee.

**Community forest Garden Coordinator:** A member of the Club shall be designated to supervise and coordinate the activities of the Apollo Beach Community Forest Garden. This Coordinator shall work with the liaison of the Apollo Beach Hillsborough County Recreation Center.

**Liaison of the Hillsborough County Park and Recreation Department:** Will have the responsibility to provide guidance and assistance to the Club. Will attend meetings and assist in development and supervision of the Community Garden on site.

#### *Article V*

#### **Meetings:**

- Section I. There shall be monthly membership meetings held the third Tuesday of the month at 7 PM, add *except summer months* at 664 Golf and Sea Blvd, Apollo Beach, Florida 33572. A notice of the meeting will be announced by e-mail. All major decisions affecting the Club may be made by a majority vote.
- Section II. All Board workshop meetings held prior to the regular monthly meeting are open to members.
- Section III. A special meeting can be called by any officer with notice of at least three (3) days to the membership.
- Section IV. Meetings will be conducted using Parliamentary procedures - Robert's Rules of Order, Newly Revised, Current Edition.

#### *Article VI*

#### **Dissolution of Corporation:**

The provisions for disposition of the corporation assets in the event of dissolution of the corporation including the prioritization of rights of shareholders and members to corporate assets are:

All assets are to pass to Apollo Beach Recreation Center in the event of dissolution of the Apollo Beach Garden Club, Inc. after all creditors are paid.

*Article VII*

**The address of business of the corporation is:**

Apollo Beach Garden Club, Inc., PO Box 3294

Apollo Beach, Florida 33572

*Article VIII*

**Liability:**

**Provision eliminating or limiting the personal liability of an officer or director or both, to the corporation or the shareholders for monetary damages for breach of fiduciary duty as an officer or director or both is:**

The officers, directors, and members of the Apollo Beach Garden Club, Inc. shall not be liable for monetary damages for breach of their fiduciary duties to the full extent permitted by Florida Chapter 48.091, Florida Statutes

*Article IX*

**Amendments:**

These By-Laws may be amended by the affirmative vote of the majority of the members at any regular or special meeting, provided that notice of the proposed amendment is made at a previous meeting or thirty (30) days in advance.

Dated and signed by Officers this 15 day of *September, 2020*

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Revised September 15, 2020